



CONSUMER EDUCATION SERVICES, INC.
 3700 Barrett Drive
 Raleigh, NC 27609
 919.785.0725
www.cesisolutions.org

EMPLOYMENT APPLICATION

CESI does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law.

APPLICANT INFORMATION

REFERRAL SOURCE: Advertisement _____
 Employee _____
 Employment Agency _____
 Walk-In _____
 Other _____

Today's Date		Position Applied for		Social Security No.	
Last Name			First		MI Date
Street Address				Apartment/Unit #	
City			State		ZIP
Phone			E-mail Address		
Date Available			Desired Salary		
Are you currently employed?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you over the age of 18?	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	What type of employment are you seeking?	
				F/T <input type="checkbox"/>	P/T <input type="checkbox"/>
Have you ever worked for CESI?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been arrested for a violent crime, fraud or embezzlement?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Are you available to work nights?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you available to work weekends?	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
EDUCATION					
High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree



CONSUMER EDUCATION SERVICES, INC.
 3700 Barrett Drive
 Raleigh, NC 27609
 919.785.0725
www.cesisolutions.org

EMPLOYMENT APPLICATION

EMPLOYMENT HISTORY

Please do not indicate "see resume" and explain gaps of employment in the comment section

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact this company for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact this company for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact this company for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

Explain any gaps in employment:



CONSUMER EDUCATION SERVICES, INC.
 3700 Barrett Drive
 Raleigh, NC 27609
 919.785.0725
www.cesisolutions.org

EMPLOYMENT APPLICATION

TRAINING

Summarize any special training, skills, license and/or certification that may qualify you for the position.

REFERENCES

List three professional references that are not related to you. If not applicable, list three school or personal references that are not related to you.

Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		



CONSUMER EDUCATION SERVICES, INC.
3700 Barrett Drive
Raleigh, NC 27609
919.785.0725
www.cesisolutions.org

EMPLOYMENT APPLICATION

DISCLAIMER AND SIGNATURE

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired. I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to request and receive such information. In consideration for my employment, I agree to abide by the rules and regulations of the company, which rules may be changed, withdrawn, added or interpreted at any time, at the company's sole option and without prior notice to me. I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the company or myself. I understand that if I resign from my employment with CESI during classroom training or during the On the Job Training (OJT) that I will be required to repay CESI the cost incurred for my training. Such repayment will be deducted from my final paycheck. Furthermore, I understand that the position I am applying for is at the mutual consent of CESI and the employee, and either party may terminate that relationship at any time, with or without cause, and with or without advance notice. Employment with CESI is at will and NC is an at-will state.

Signature

Date



CONSUMER EDUCATION SERVICES, INC.
3700 Barrett Drive
Raleigh, NC 27609
919.785.0725
www.cesisolutions.org

EMPLOYMENT APPLICATION

EQUAL EMPLOYMENT OPPORTUNITY FORM

APPLICANT INFORMATION

Full Name: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Home Phone: () _____ Social Security Number: _____

Position Applied for: _____

VOLUNTARY INFORMATION

This information is being requested in accordance with federal regulations. The information is voluntary and will not be used when considering you for employment with our company.

Racial or Ethnic Group

- | | | |
|--|---|---|
| <input type="checkbox"/> American Indian/Alaskan | <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> Black/African American |
| <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> White/Caucasian | <input type="checkbox"/> Other |

Gender

- | | |
|-------------------------------|---------------------------------|
| <input type="checkbox"/> Male | <input type="checkbox"/> Female |
|-------------------------------|---------------------------------|

Military Service

- | | |
|--|---|
| <input type="checkbox"/> Vietnam Era Veteran | <input type="checkbox"/> Other Veteran |
| <input type="checkbox"/> Disabled Veteran | <input type="checkbox"/> Not Applicable |